



Ontario  
Energy  
Board | Commission  
de l'énergie  
de l'Ontario

**BY EMAIL AND WEB POSTING**

October 24, 2022

To: All Licensed Electricity Distributors  
All Other Interested Parties

**Re: Reporting and Record-keeping Requirements (RRR) Consultation  
Ontario Energy Board File Number: EB-2022-0267**

The Ontario Energy Board (OEB) is launching a consultation to engage stakeholders on the [Reporting and Record-keeping Requirements \(RRR\)](#) for Ontario's licensed electricity distributors. This consultation is aligned with the [OEB's 2022-2025 Business Plan](#) goal to evolve towards becoming a top quartile regulator committed to continuous improvement and adapting as the sector evolves. It is also aligned with the Minister's [mandate letter](#) which highlights the importance of modernizing and streamlining processes to reduce regulatory burden.

The RRR sets the minimum reporting and record keeping requirements that the OEB needs to fulfil its regulatory mandate. The OEB appreciates that electricity distributors devote time and resources to the collection and reporting of this information and values input on opportunities to improve the process. This consultation will look for input and feedback from stakeholders on OEB staff's proposed improvements and will be a forum to discuss other potential changes to RRR that can help reduce regulatory burden.

### **Stakeholder Meeting**

The OEB is inviting interested stakeholders to a virtual meeting on **November 23, 2022**, from **9:30 a.m. to 12:30 p.m.** The purpose of this meeting is to:

- Provide an overview of the OEB's internal RRR Stewardship Program, outline upcoming RRR changes that are being proposed for implementation and obtain feedback on the proposed changes
- Gather feedback on further opportunities to streamline the data collected through RRR, improve the systems used to collect the data and consider new areas of interest for data collection
- Share information about RRR-related modernization activities such as the RRR [Open Data](#) and [Infographic on RRR data uses](#).

Subsequent meetings may be scheduled depending on the type of feedback received.

## Participation

Stakeholders who want to participate in the meeting are asked to email notice of their intention to [sandra.fernandes@oeb.ca](mailto:sandra.fernandes@oeb.ca) by **November 16, 2022**.

To help facilitate discussion at the meeting, stakeholders are also asked to fill out a survey on the RRR Consultation [Engage with Us](#) Page. This survey will help the OEB collect feedback on:

- Sections of the RRR for licensed electricity distributors that stakeholders believe have the most opportunity for improvement
- New areas of interest that stakeholders would like the OEB to consider for inclusion into the RRR for licensed electricity distributors
- Types of insights that stakeholders look for from RRR data.

The survey will close on **November 14, 2022**. The responses to the survey will identify focus areas most relevant to stakeholders and assist the OEB in tailoring the discussion at the meeting.

## Cost Award Matters

Cost awards will be available to eligible participants under section 30 of the Ontario Energy Board Act, 1998 for participation in the consultation. Costs awarded will be recovered from all licensed rate-regulated electricity distributors. Further information regarding cost awards is included in Appendix A to this letter.

Any questions relating to this letter should be directed to Performance Analytics & Reporting team at [performance\\_reporting@oeb.ca](mailto:performance_reporting@oeb.ca). The Board's toll-free number is 1-888-632-6273.

Yours truly,

Kevin Mancherjee  
Director  
Operations Decision Support

## **Appendix A**

### Cost Award Matters

#### **Cost Award Eligibility**

The OEB will determine eligibility for costs in accordance with its [Practice Direction on Cost Awards](#). Any person intending to request an award of costs must file with the OEB a written submission to that effect by **November 7, 2022**. The submission must identify the grounds on which the person believes that it is eligible for an award of costs (addressing the OEB's cost eligibility criteria as set out in section 3 of the *Practice Direction on Cost Awards*). An explanation of any other funding to which the person has access must also be provided, as should the name and credentials of any lawyer, analyst or consultant that the person intends to retain, if known. All requests for cost eligibility will be posted on the OEB's website. If a licensed rate-regulated electricity distributor has any objections to any of the requests for cost eligibility, such objections must be filed with the OEB by **November 15, 2022**. Any objections will be posted on the OEB's website. The OEB will then make a final determination on the cost eligibility of the requesting participants.

#### **Eligible Activities**

Cost awards will be available to eligible participants for participation in the initial stakeholder meeting to a maximum of actual meeting time plus 50% of meeting time for preparation and reporting.

#### **Cost Awards**

When determining the amount of the cost awards, the OEB will apply the principles set out in section 5 of its *Practice Direction on Cost Awards*. The maximum hourly rates set out in the Cost Awards Tariff will also be applied. The OEB expects that groups representing the same interests or class of persons will make every effort to communicate and co-ordinate their participation in this process. In accordance with section 12 of its *Practice Direction on Cost Awards* the OEB will act as a clearing house for all payments of cost awards in this process. For more information on this process, please see the OEB's *Practice Direction on Cost Awards*.

#### **How to File Materials**

Stakeholders are responsible for ensuring that any documents they file with the OEB **do not include personal information** (as that phrase is defined in the *Freedom of Information and Protection of Privacy Act*), unless filed in accordance with rule 9A of the OEB's [Rules of Practice and Procedure](#).

Please quote file number **EB-2022-0267** for all materials filed and submit them in searchable/unrestricted PDF format with a digital signature through the [OEB's online filing portal](#).

- Filings should clearly state the sender's name, postal address, telephone number and e-mail address.
- Please use the document naming conventions and document submission standards outlined in the [Regulatory Electronic Submission System \(RESS\) Document Guidelines](#) found at the [File documents online page](#) on the OEB's website.
- Stakeholders are encouraged to use RESS. Those who have not yet [set up an account](#) or require assistance using the online filing portal can contact [registrar@oeb.ca](mailto:registrar@oeb.ca) for assistance.
- Cost claims are filed through the OEB's online filing portal. Please visit the [File documents online page](#) of the OEB's website for more information. All participants shall download a copy of their submitted cost claim and serve it on all required parties as per the [Practice Direction on Cost Awards](#).

All communications should be directed to the attention of the Registrar and be received by end of business, 4:45 p.m., on the required date.

Email: [registrar@oeb.ca](mailto:registrar@oeb.ca)

Tel: 1-877-632-2727 (Toll free)