



Ontario  
Energy  
Board | Commission  
de l'énergie  
de l'Ontario

BY EMAIL

September 1, 2021

April Barrie  
Director, Regulatory Affairs  
2711 Hunt Club Road, PO Box 8700  
Ottawa, ON K1G 3S4  
[aprilbarrie@hydroottawa.com](mailto:aprilbarrie@hydroottawa.com)

Dear Ms. Barrie:

**Re: EB-2021-0035 Hydro Ottawa Limited - Application for 2022 Rates**

The Ontario Energy Board (OEB) received Hydro Ottawa Limited's application to Finalize 2022 Electricity Distribution Rates and Charges on August 18, 2021.

The OEB has commenced processing the application and has assigned it file number EB-2021-0035. An employee of the OEB, to whom authority has been delegated under Section 6 of the *Ontario Energy Board Act, 1998*, intends to make a decision on the application without holding a hearing.

Your application is available on the OEB's [2022 Electricity Distribution Rates](#) webpage. You are directed to make a copy of the application available in a prominent place on your company's website within 3 business days.

OEB staff will be in contact with you directly throughout the course of the proceeding and may have questions regarding the application that will require your prompt attention. In the event that there are matters that need to be discussed orally, OEB staff has set aside **September 29, 2021**, for a virtual meeting with you. Please ensure that you have appropriate staff available for that date (or promptly inform your OEB case manager if it is unworkable).

Please note that you are responsible for ensuring that all of the documents filed with the OEB, including responses to OEB staff questions and any other supporting evidence, **do not include “personal information”** as that phrase is defined in the *Freedom of Information and Protection of Privacy Act*, unless filed in accordance with rule 9A of the OEB’s *Rules of Practice and Procedure*.

OEB staff will also outline any additional information that you need to provide and may pose written questions that will be provided to you no later than **October 7, 2021**. If any additional information is received from you in response to OEB staff questions, OEB staff requests that Hydro Ottawa update applicable models as necessary.

OEB staff requests that you provide any updated models, along with any additional information requested by OEB staff, by no later than **October 21, 2021**. All changes to the models should be documented.

Following these steps, the OEB will provide you with a draft decision and, where possible, a draft rate order and applicable models. You will be given a period of seven days within which to provide comments on the draft decision (and, in some circumstances, you may need to file a separate draft rate order). The OEB will consider your comments (if any), prior to issuing a final decision and rate order.

Please quote file number, **EB-2021-0035** for all materials filed and submit them in searchable/unrestricted PDF format with a digital signature through the [OEB’s online filing portal](#).

- Filings should clearly state the sender’s name, postal address, telephone number and e-mail address
- Please use the document naming conventions and document submission standards outlined in the [Regulatory Electronic Submission System \(RESS\) Document Guidelines](#) found at the [Filing Systems page](#) on the OEB’s website
- Parties are encouraged to use RESS. Those who have not yet [set up an account](#), or require assistance using the online filing portal can contact [registrar@oeb.ca](mailto:registrar@oeb.ca) for assistance

Please note that the timely processing of the application depends on the receipt of information within the specified timelines. Any specific questions relating to this letter, or the processing of your application should be directed to your OEB case manager, Shuo Zhang, Project Advisor, at 416-440-7650 or [Shuo.Zhang@oeb.ca](mailto:Shuo.Zhang@oeb.ca). The OEB's toll-free number is 1-888-632-6273.

Yours truly,

*Original Signed By*

Theodore Antonopoulos  
Vice President  
Applications Division